

**MINUTES
CANTON AREA SCHOOL DISTRICT
JUNE 13, 2024**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, June 13, 2024 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. Dave DeCristo, Mr. Bill Holland, Mrs. Arica Jennings, Mrs. Sarah Neely, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mrs. Sherry Lambert, newspaper reporter; and Mr. Lucas Drever.

MINUTES

A motion was made by Mr. Ryan Allen and seconded by Mrs. Sarah Neely to approve the minutes of the regular meeting of May 9, 2024.

Voice Vote: All eight members present voted yea.
Mr. John Ambruch was absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Mikayla's Voice, is a non-profit organization founded to include kids of all abilities. Dr. Martell shared a photo of their mural "Kaya's Kaleidoscope" as well as information about the organization and their Wheels of Education program.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Treasurer's Report as presented for May 31, 2024. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Bills

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the bills for May.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Cooperative Purchasing Programs

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve participation in the following cooperative purchasing programs for the 2024/2025 fiscal year:

- a. PEPPM, PA State Contracts
- b. COSTARS
- c. CSIU #16 Joint Purchasing Council
- d. Keystone Purchasing Network (KPN)
- e. BLaST IU #17 Purchasing Consortium
- f. BuyBoard
- g. OMNIA
- h. Sourcewell

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Budget Transfers

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the administration to transfer budget funds to cover year-end accounts and pay July bills.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Contracts

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Superintendent and/or Business Manager to sign contracts related to budgeted items for the 2024/2025 school year.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Memorandum of Understanding

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Memorandum of Understanding between Northern Tier Regional Planning and Development Commission and Canton Area School District for the purpose of the high school career coach for the 2024/2025 school year.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent

Motion carried.

IDEA Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the BLaST IDEA Agreement effective July 1, 2024 for the 2024/2025 school year.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Technology Services

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the BLaST Technology Services Agreement hourly rate for the 2024/2024 school year.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Services Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Occupational Therapy Services Agreement between Lisa Inman and Canton Area School District effective July 1, 2024 through June 30, 2025.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Memorandum of Understanding

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve The Outreach Case Worker Program Memorandum of Understanding between Bradford County Human Services Agency and Canton Area School District effective the 2024/2025 school year.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Letter of Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Caseworker Outreach and Student Assistance Program Letter of Agreement between Bradford County Human Services Agency, on behalf of the Bradford/Sullivan County Mental Health Program, and Canton Area School District effective July 1, 2024 to June 30, 2025.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Letter of Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Letter of Agreement between Canton Area School District and Bradford/Sullivan Drug & Alcohol, Single County Authority for the purpose of providing a Student Assistance Program (SAP) Liaison effective July 1, 2024 to June 30, 2025.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Contract

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the contract for services from the Division of Educational Planning BLAST.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Memorandum of Understanding

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Memorandum of Understanding between Canton Area School District and Bradford Tioga Head Start to meet Federal Program guidelines.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Memorandum of Understanding

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Memorandum of Understanding between Canton Borough Police Department and Canton Area School District.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Retainer

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the amended retainer for legal counsel for the 2024/2025 school year.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Contract

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the 2024/2025 contract between Canton Area School District and River Rock Academy.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Federal Funding Expenditures

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the expenditures of federal funding for the 2024/2025 school year: Title IA - \$350,442; Title IIA - \$38,744; Title IV - \$26,700.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Bid

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the paving bid from Charles Construction for \$237,089.60.

Roll Call Vote: Mr. Ryan Allen, Mr. Bill Holland, Mrs. Arica Jennings, Mrs. Sarah Neely, Mrs. Judy Sourbeer, and Mr. Denny Sourbeer voted yea.
Mr. Dave DeCristo and Mr. Tom Resavage voted nay.
Mr. John Ambruch was absent.
Motion carried.

Homestead/Farmstead Exclusion

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to resolve that the Canton Area School District Board of Directors approve the homestead and farmstead exclusion real estate tax assessment reductions in the amount of \$321.68 as authorized for the school year beginning July 1, 2024 under the provision of the Homestead Property Exclusion Program Act (Part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

2024/2025 Final Budget

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the 2024/2025 Canton Area School District final budget with expenditures equaling \$23,640,798 and revenues of \$21,994,259 with the deficit coming from the fund balance. The final budget would set taxes at the following rates:

Real Estate:	<u>2024/2025</u>	<u>2023/2024</u>	<u>Change</u>
Bradford County	37.5543	36.9437	+ .6106
Lycoming County	15.1236	15.1764	- .0528
Tioga County	7.8697	17.3902	-9.5205 (reassessment year)

The following tax levies remain the same as last year:

Occupation Assessment Tax: 200 mills (Bradford County system)

Category 1 = \$ 0 Category 2 = \$15
Category 3 = \$30 Category 4 = \$60

Earned Income Tax: 1% levy (.5% effective rate due to sharing)

Real Estate Transfer Tax: 1% (.5% effective rate due to sharing)

Per Capita Tax per School Code 679: \$5 per person

Per Capita Tax per Act 511: \$10 per person levy (\$5 effective rate due to sharing)

Discounts and penalties: Occupation, Per Capita, and Real Estate taxes will be subject to a 2% discount if paid within two months of the bill date and a 10% penalty if paid after four months of the bill date.

There will be no discount or penalty for payments made between two months and four months of the bill date.

A three (3) month installment plan is available. Payments will be due on August 31st, September 30th, and October 31st.

Roll Call Vote: Mr. Ryan Allen, Mr. Bill Holland, Mrs. Arica Jennings, Mrs. Sarah Neely, Mrs. Judy Sourbeer, and Mr. Denny Sourbeer voted yea.
Mr. Dave DeCristo and Mr. Tom Resavage voted nay.
Mr. John Ambruch was absent.
Motion carried.

PERSONNEL

Tenure

A motion was made by Mrs. Arica Jennings and seconded by Mr. Tom Resavage to approve tenure of the following temporary professional employees:

- a. Randall Frye, Certified Music PK - 12
- b. Tessa Stone, Certified Mathematics 7 - 12
- c. Ginnette Moskowitz, Certified Spanish PK - 12

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

New Employees

A motion was made by Mrs. Arica Jennings and seconded by Mr. Tom Resavage to approve the following new employees, pending completion of required paperwork:

- a. Leah Strong, Part-Time (9 month) Paraprofessional, at a rate of \$18.00/hour, no benefits, effective 8/8/24.
- b. Stephanie Mignano, Full-Time (9 month) Paraprofessional, at a rate of \$13.00/hour with full benefits, effective 8/8/24.
- c. Lauren Casselbury, Full-Time (9 month) Paraprofessional, at a rate of \$13.00/hour with full benefits, effective 8/8/24.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Substitute

A motion was made by Mrs. Arica Jennings and seconded by Mr. Tom Resavage to approve the following substitute, pending completion of all required paperwork:

- a. Laurie Wesneski, Paraprofessional

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Volunteers

A motion was made by Mrs. Arica Jennings and seconded by Mr. Tom Resavage to approve the following volunteers; all paperwork has been completed:

- a. Perry McDoonald, Band Front, retroactive to 5/31/24.
- b. Shamyrah Baker, Band Front/Marching Band.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Lists

A motion was made by Mrs. Arica Jennings and seconded by Mr. Tom Resavage to accept the 2024/2025 Co-Curricular Sports and Non-Sports lists as presented.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent

Motion carried.

Unpaid Days

A motion was made by Mrs. Arica Jennings and seconded by Mr. Tom Resavage to approve unpaid days for the month of May 2024, for the following employees:

- a. Employee #1762, 2.5 days
- b. Employee #1804, 1 day
- c. Employee #1615, ½ day
- d. Employee #1901, 1 day
- e. Employee #1201, 1 day
- f. Employee #1846, 2 days
- g. Employee #1744, 1 day
- h. Employee #1892, 1 day

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the second reading of the following new policy:

- a. No. 613 Cooperative Purchasing

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

First Reading

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Ryan Allen to approve the first reading of the following new/revised policies:

- a. No. 146.1 Trauma Informed Approach (revised)
- b. No. 218 Student Discipline (revised)
- c. No. 218.1 Weapons (revised)
- d. No. 218.2 Terroristic Threats (revised)
- e. No. 222 Tobacco and Vaping Products (revised)
- f. No. 323 Tobacco and Vaping Products (revised)
- g. No. 707 Use of School Facilities (revised)
- h. No. 801 Public Records (revised)
- i. No. 803 School Calendar (revised)
- j. No. 805 Emergency Preparedness and Response (revised)
- k. No. 805.1 Relations with Law Enforcement Agencies (revised)
- l. No. 805.2 School Security Personnel (revised)
- m. No. 806 Child Abuse
- n. No. 815.1 Use of Generative Artificial Intelligence in Education (new)
- o. No. 904 Public Attendance at School Events (revised)
- p. No. 909 Municipal Government Relations (revised)

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

OTHER ITEMS

Final Class List

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to accept the Canton Area School District Jr/Sr High School Final Class of 2024 list.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Survey

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve participation in the Fall 2024 PAYS Survey for grades 6, 8, 10, and 12 and the PAYS Survey pilot in grade 4.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Minutes

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the 2023/2024 LAC Meeting Minutes and the 2024/2025 LAC Member List.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Handbook

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the 2024/2025 Canton Area School District OAC & LAC Handbook.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Disposals

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve of the disposal of outdated books/resource materials from the elementary and high school.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Field Trip Request

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the following overnight field trip request:

- a. From Randy Frye, ACDA-PA Choral Enrichment, at West Chester University, August 4-5, 2024.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Guides

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the following curriculum guides as posted on the district website:

- a. Elementary School Curriculum

b. Jr./Sr. High School Curriculum

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

Quarterly Reports

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Canton Area Elementary Library and Canton Jr./Sr. High Library third quarter (March - May) board reports.

Roll Call Vote: All eight members present voted yea.
Mr. John Ambruch was absent
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

At this time, Mr. Jannone thanked Andy and Pat Yaggie for providing transportation services for over 40 years to the district. Additionally, he informed the board that the district would bid this route out over the next month.

There was an Executive Session prior to the Board Meeting, at 4:30 p.m., to discuss personnel and safety matters.

The next Board Meeting will be held Thursday, August 8, 2024, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

A motion to adjourn was made by Mr. Bill Holland and seconded by Mrs. Sarah Neely.

Voice Vote: All eight members present voted yea.
Mr. John Ambruch was absent.
Motion carried.

Mrs. Sourbeer adjourned the meeting at approximately 5:45 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary