

**MINUTES
CANTON AREA SCHOOL DISTRICT
AUGUST 8, 2024**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, August 8, 2024 at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. John Ambruch, Mr. Bill Holland, Mrs. Arica Jennings, Mrs. Sarah Neely, Mr. Tom Resavage, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mrs. Sherry Lambert, newspaper reporter, Mrs. Asti Tillotson, and Mr. Lucas Drever.

MINUTES

A motion was made by Mr. Denny Sourbeer and seconded by Mrs. Arica Jennings to approve the minutes of the regular meeting of June 13, 2024.

Voice Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Informed the board of the tragic passing of a district student.
- Mandatory meetings for Threat Assessment are held annually. We have reviewed and revised several administrative regulations and have kept up with the changes that were mandated. CSM Darryl Jannone provides threat assessment information to the board in the end of year board report. Dr. Martell presented slides that focus specifically on Threat Assessment information for the board to review.

CITIZEN RECOGNITION - AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the Treasurer's Reports as presented for June 30, 2024 and July 31, 2024. (Copies are in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.

Motion carried.

Bills

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the bills for June and July.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions, and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Transportation Changes

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the transportation changes.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

2024/2025 Driver List

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the 2024/2025 transportation drivers list.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Transportation

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the 2024/2025 new transportation contracts, agreements, and daily rates (note: increase in van daily minimum to \$125/day.)

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Transportation Bid

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to allow the Superintendent and/or Business Manager to approve a bid for a contract to provide transportation in the Pine Hill - Roaring Branch area.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

MOU

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeer to approve the Memorandum of Understanding between Canton Area School District and the Bradford County Sheriff's

Office for the purpose of providing daily security coverage during school hours.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Service Agreement

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeier to approve the 2024/2025 service agreement between Canton Area School District and Standing Stone Consulting, Inc. for security coverage not provided by the Bradford County Sheriff's Office.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Agreements

A motion was made by Mr. Tom Resavage and seconded by Mr. Denny Sourbeier to approve the following 2024/2025 Dual Enrollment Agreements:

- a. Lackawanna College
- b. Keystone College

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

PERSONNEL

Resignations

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeier to accept letters of resignation from the following:

- a. Jenna Boyce, Elementary Teacher, effective 6/19/24, with 12 years of service to the district.
- b. Kalyn Essick, 9-10 English Teacher, effective 8/20/24, with 5 years of service to the district.
- c. Gina Bastion, Cafeteria Worker, effective 7/24/24, with 1 month of service to the district.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Vote to Table Item 2b.

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeier to table agenda item 2b.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

New Hires

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeier to approve the hiring of the following new employees pending the completion of required paperwork:

- a. Abigail Voth, Spanish PK-12 and English 7-12 Teacher, B0, Step 1, \$63,565.00, effective 8/19/24, with full benefits.
- b. Jenelle Bruce, Part-Time 9 Month Paraprofessional, effective 8/8/24, \$18.00 per hour, no benefits.
- c. Melanie Marren, Part-Time 9 Month Cafeteria Worker, effective 8/9/24, \$15.00 per hour, no benefits.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Employee Transfer

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the transfer of Samantha Campbell from part-time (9 month) paraprofessional to full-time (9 month) paraprofessional, at \$13.26 per hour with full benefits, effective 8/8/24.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

List Updates

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following updates to the 2024/2025 Co-Curricular Sports/Non-Sports lists:

- a. Shaina Slocum, Student Assistance Program Elementary, \$763.62
- b. Corrin West, Student Learning Leader, \$2,290.86
- c. Brandy McRoberts, Senior Class Advisor 1, \$1,018.16
- d. Pam Engel, Senior Class Advisor 2, \$1,018.16

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Substitute List Additions

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Amber Girardi, Nurse
- b. Rebecca Hulslander, Prospective Teacher Substitute
- c. Jessica Hamilton, Guest Teacher
- d. Karey Ayres, Retired Certified Teacher
- e. Madison Riggs, Cafeteria
- f. Molly Fontana, Paraprofessional
- g. Betsy Bonnell, Cafeteria

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Volunteers

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following volunteers (all paperwork is complete):

- a. Makayla Davis, Football Cheerleading, retroactive to 7/8/24
- b. Kyle Muth, Marching Band, retroactive to 7/15/24
- c. Becca Jennings, Competition Cheer, retroactive to 7/31/24
- d. Maria Smith, Marching Band, retroactive to 8/2/24
- e. Ryan VanNoy, Football, retroactive to 8/5/24
- f. Tommy Blackburn, Football sideline

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Pay Rate Increase

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve an increase in pay rate for substitute support staff to \$12.00 per hour effective for wages earned on and after 8/11/24.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Pay Rate

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve varsity football ticket takers pay rate of \$35.00 per game.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Superintendent Salary

A motion was made by Mrs. Sarah Neely and seconded by Mr. Ryan Allen to set the Superintendent's salary for the 2024/2025 fiscal year at \$137,247.50 retroactive to 7/1/24.

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to approve the second reading of the following new/revised board policies:

- a. No. 146.1 Trauma Informed Approach (revised)
- b. No. 218 Student Discipline (revised)
- c. No. 218.1 Weapons (revised)
- d. No. 218.2 Terroristic Threats (revised)
- e. No. 222 Tobacco and Vaping Products (revised)
- f. No. 323 Tobacco and Vaping Products (revised)
- g. No. 707 Use of School Facilities (revised)
- h. No. 801 Public Records (revised)
- i. No. 803 School Calendar (revised)
- j. No. 805 Emergency Preparedness and Response (revised)
- k. No. 805.1 Relations with Law Enforcement Agencies (revised)
- l. No. 805.2 School Security Personnel (revised)
- m. No. 806 Child Abuse (revised)
- n. No. 815.1 Use of Generative A.I. in Education (new)
- o. No. 904 Public Attendance at School Events (revised)
- p. No. 909 Municipal Government Relations (revised)

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

First Reading

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to approve the first reading of the following revised policies:

- a. No. 602 Budget Planning
- b. No. 603 Budget Preparation

- c. No. 608 Bank Accounts
- d. No. 612 Purchases Not Budgeted
- e. No. 614 Payroll Authorization
- f. No. 618 Special Purpose Funds
- g. No. 625 Procurement Cards
- h. No. 703 Sanitary Management
- i. No. 710 Use of Facilities by Staff
- j. No. 811 Bonding
- k. No. 812 Property Insurance
- l. No. 813 Other Insurance
- m. No. 814 Copyright Material
- n. No. 830.1 Data Governance

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Retirement

A motion was made by Mr. Ryan Allen and seconded by Mrs. Arica Jennings to approve the retirement of the following policy:

- a. No. 618.1 Central Treasury - Special Purpose Funds

Roll Call Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

OTHER ITEMS

2024/2025 Handbooks

A motion was made by Mr. John Ambruch and seconded by Mr. Ryan Allen to approve the following handbooks for the 2024/2025 school year:

- a. Canton Jr/Sr High School Student and Faculty Handbooks
- b. Canton Area Elementary School Student and Faculty Handbooks
- c. Canton Area School District Employee General Handbook
- d. Canton High School Athletic, Extra & Co-Curricular Code of Conduct

Voice Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Quarterly Reports

A motion was made by Mr. John Ambruch and seconded by Mr. Ryan Allen to approve the fourth quarter Canton Elementary School and Canton High School Central Treasury Reports.

Voice Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Personnel and Programs

A motion was made by Mr. John Ambruch and seconded by Mr. Ryan Allen to recognize Level 1 and 2 Booster Club Personnel (Board Policy No. 707.1) and the Canton Elementary Youth Basketball and Volleyball programs for the purpose of liability insurance inclusion.

Voice Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

There was an Executive Session prior to the Board Meeting, at 4:30 p.m., to discuss personnel matters.

The next Board Meeting will be held Thursday, September 12, 2024, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

A motion to adjourn was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer.

Voice Vote: All eight members present voted yea.
Mr. Dave DeCristo was absent.
Motion carried.

Mrs. Sourbeer adjourned the meeting at approximately 5:18 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary