

**BOARD OF EDUCATION MEETING AGENDA
AUGUST 08, 2024 5:00 PM
Canton Jr/Sr High School Library**

A. CALL TO ORDER/ PLEDGE TO THE FLAG

B. BOARD ATTENDANCE

C. APPROVAL OF MINUTES

1. June 13, 2024 Board Meeting (Attachment C.1. 06/21/24)

VOICE VOTE **MOVED** _____ **SECONDED** _____

D. SUPERINTENDENT'S REPORT

E. COMMITTEE REPORTS – none this month

F. CITIZEN RECOGNITION – AGENDA RELATED ONLY

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of "Other Items" business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

G. BUSINESS

1. Treasurer's Report for June and July 2024 (Attachment G.1. 08/07/24)
2. Approval of Bills June and July 2024 (Attachment G.2. 08/07/24)
3. Tax Adds, Exemptions, Exonerations (Attachment G.3. 08/07/24)
4. Approve transportation changes (Attachment G.4. 08/07/24)
5. Approve transportation drivers list for 2024/2025 (Attachment G.5. 08/07/24)
6. Approve the 2024-2025 new transportation contracts, agreements, and daily rates (note: increase in van daily minimum to \$125/day) (Attachment G.6. 08/07/24)
7. Allow Superintendent and/or Business Manager to approve bid for contract to provide transportation in the Pine Hill-Roaring Branch area
8. Approve the Memorandum of Understanding between CASD and the Bradford County Sheriff's Office for the purpose of providing daily security coverage during school hours (Attachment G.7. 07/26/24)
9. Approve the 2024-2025 service agreement between CASD and Standing Stone Consulting, Inc for security coverage not provided by the Bradford County Sheriff's Office (Attachment G.8. 07/26/24)
10. Approve the following 2024-2025 Dual Enrollment Agreements (Attachments G.9.a-b. 06/21/24)
 - a. Lackawanna College
 - b. Keystone College

ROLL CALL **MOVED** _____ **SECONDED** _____

H. PERSONNEL

1. Accept letter(s) of resignation from the following:
 - a. Jenna Boyce, Elementary Teacher, effective 06/19/24, with 12 years of service to CASD
 - b. Kalyn Essick, 9-10 English Teacher, effective 08/20/24, with 5 years of service to CASD
 - c. Gina Bastion, Cafeteria Worker, effective 7/24/24, with 1 month of service to CASD

2. Approve the hiring of the following new employees, pending completion of required paperwork:
 - a. Abigail Voth, Spanish PK-12 & English 7-12 Teacher, B0 Step 1 \$63,565.00, effective 08/19/2024, with full benefits
 - b. _____, K-6 Elementary Teacher, B0 Step 1, \$63,565.00, effective 08/19/24, with full benefits
 - c. Jenelle Bruce, Part-Time 9 Month Paraprofessional, effective 8/8/24, \$18.00/hr no benefits
 - d. Melanie Marren, Part-Time 9 Month Cafeteria Worker, effective 8/9/24, \$15.00/hr no benefits
3. Approve the transfer of Samantha Campbell from part-time (9 month) paraprofessional to full-time (9 month) paraprofessional, at \$13.26/hour with full benefits, effective 08/08/24
4. Approve the following updates to the 2024/2025 Co-Curricular Sports/Non-Sports lists:
 - a. Shaina Slocum, Student Assistance Program Elem, \$763.62
 - b. Corrin West, Student Learning Leader, \$2,290.86
 - c. Brandy McRoberts, Senior Class Advisor 1, \$1,018.16
 - d. Pam Engel, Senior Class Advisor 2, \$1,018.16
5. Approve the following addition(s) to the substitute list, pending completion of required paperwork:
 - a. Amber Girardi, Nurse
 - b. Rebecca Hulslander, Prospective Teacher Sub
 - c. Jessica Hamilton, CASD Guest Teacher
 - d. Karen Ayres, Retired Certified Teacher
 - e. Madison Riggs, Cafeteria
 - f. Molly Fontana, Paraprofessional
 - g. Betsy Bonnell, Cafeteria
6. Approve the following volunteer(s) as all paperwork has been completed:
 - a. Makayla Davis, Football Cheerleading, retroactive to 07/08/24
 - b. Kyle Muth, Marching Band, retroactive to 07/15/24
 - c. Becca Jennings, Competition Cheer, retroactive to 07/31/24
 - d. Mariah Smith, Marching Band, retroactive to 08/02/24
 - e. Ryan VanNoy, Football, retroactive to 08/05/24
 - f. Tommy Blackburn, Football Sideline
7. Approve unpaid days for the month of June and July 2024, for the following employee(s):
 - a. None
8. Approve an increase in pay rate for substitute support staff to \$12.00/hr effective for wages earned on and after 08/11/24
9. Approve the pay rate for ticket takers for Varsity Football at \$35.00/game (Attachment H.10. 08/02/24)

ROLL CALL MOVED _____ SECONDED _____

10. Set the Superintendent's salary for the 2024/2025 fiscal year at \$137,247.50, retroactive to 07/01/24.

ROLL CALL MOVED _____ SECONDED _____

I. FINANCE/POLICY

1. Approve the 2nd reading of the following new/revised board policy:
 - a. (revised) No. 146.1 Trauma Informed Approach (Attachment I.1.a. 06/07/24)
 - b. (revised) No. 218 Student Discipline (Attachment I.1.b. 06/07/24)
 - c. (revised) No. 218.1 Weapons (Attachment I.1.c. 06/07/24)
 - d. (revised) No. 222 Tobacco and Vaping Products (Attachment I.1.d. 05/17/24)
 - e. (revised) No. 323 Tobacco and Vaping Products (Attachment I.1.e. 05/17/24)
 - f. (revised) No. 707 Use of School Facilities (Attachment I.1.f. 05/17/24)
 - g. (revised) No. 801 Public Records (Attachment I.1.g. 06/07/24)
 - h. (revised) No. 803 School Calendar (Attachment I.1.h. 06/07/24)
 - i. (revised) No. 805 Emergency Preparedness and Response (Attachment I.1.i. 06/07/24)
 - j. (revised) No. 805.1 Relations with Law Enforcement Agencies (Attachment I.1.j. 06/07/24)
 - k. (revised) No. 805.2 School Security Personnel (Attachment I.1.k. 06/07/24)
 - l. (revised) No. 806 Child Abuse (Attachment I.1.l. 06/07/24)

- m. (new) No. 815.1 Use of Generative A.I. in Education (Attachment I.1.m. 05/24/24)
 - n. (revised) No. 830.1 Data Governance (Attachment I.1.n. 06/14/24)
 - o. (revised) No. 904 Public Attendance at School Events (Attachment I.1.o. 06/07/24)
 - p. (revised) No. 909 Municipal Government Relations (Attachment I.1.p. 06/07/24)
2. Approve the 1st reading of the following new/revised board policy:
 - a. (revised) No. 602 Budget Planning (Attachment I.2.a. 07/12/24)
 - b. (revised) No. 603 Budget Preparation (Attachment I.2.b. 07/12/24)
 - c. (revised) No. 608 Bank Accounts (Attachment I.2.c. 07/12/24)
 - d. (revised) No. 612 Purchases Not Budgeted (Attachment I.2.d. 07/12/24)
 - e. (revised) No. 614 Payroll Authorization (Attachment I.2.e. 07/12/24)
 - f. (revised) No. 618 Special Purpose Funds (Attachment I.2.f. 07/12/24)
 - g. (revised) No. 625 Procurement Cards (Attachment I.2.g. 07/12/24)
 - h. (revised) No. 703 Sanitary Management (Attachment I.2.h. 07/12/24)
 - i. (revised) No. 710 Use of Facilities by Staff (Attachment I.2.i. 07/12/24)
 - j. (revised) No. 811 Bonding (Attachment I.2.j. 07/12/24)
 - k. (revised) No. 812 Property Insurance (Attachment I.2.k. 07/12/24)
 - l. (revised) No. 813 Other Insurance (Attachment I.2.l. 07/12/24)
 - m. (revised) No. 814 Copyright Material (Attachment I.2.m. 07/12/24)
 3. Approve the retirement of the following policy:
 - a. No. 618.1 Central Treasury – Special Purpose Funds (Attachment I.3.a. 07/12/24)

ROLL CALL MOVED _____ SECONDED _____

J. OTHER ITEMS

1. Approve the following handbooks for the 24/25 School Year:
 - a. Canton Jr/Sr High School Student and Faculty Handbooks (Attachment J.1.a. 08/02/24)
 - b. Canton Area Elementary School Student and Faculty Handbooks (Attachment J.1.b. 08/02/24)
 - c. Canton Area School District Employee General Handbook (Attachment J.1.c. 07/05/24)
 - d. Canton High School Athletic, Extra & Co-Curricular Code of Conduct (Attachment J.1.d. 07/19/24)
2. Approve the 4th quarter CES and CHS Central Treasury Reports (Attachment J.2. 07/05/24)
3. Recognize Level 1 and 2 Booster Club Personnel (Board Policy #707.1) and the Canton Elementary Youth Basketball and Volleyball programs for the purpose of liability insurance inclusion.

VOICE VOTE MOVED _____ SECONDED _____

K. CITIZEN RECOGNITION – NON AGENDA RELATED

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L. ANNOUNCEMENTS

1. There was an executive session held prior to this meeting at 4:30pm for the purpose of personnel
2. Next Board Meeting – The next board meeting will be held on Thursday, September 12, 2024, 5:00 PM in the Canton Jr/Sr High School Library.

M. ADJOURNMENT

VOICE VOTE MOVED _____ SECONDED _____